

Tenn-Share Board Retreat 2010
Feb. 4, 2010
Martin Senior Center, Brentwood, TN

Board members present:

Chuck Sherrill	Tricia Bengel
Leah Allison	Julie Ivie
Deborah Babb	David Hajdik
Bill Hook	Melissa Brenneman
Dinah Harris	Marion Bryant
Sandy Oelschlegel	Sue Maszaros
Susan Earl	Courtney Fuson
Deanna Nipp-Kientz	Chris Ryan
Ken Middleton	Wendy Cornelisen
Jodie Gambill	Penny Frere
DeAnne Luck	

Invited Guests:

James Staub	Maria Sochor
Mary Ellen Pozzebon	Stephanie Masin
Robert Benson	David Clapp
Rick Burke	

Chuck Sherrill called the meeting to order at 1:10 p.m. He welcomed the Board and invited guests to the Martin Senior Center, and he introduced the afternoon's guest speaker, Mr. Rick Burke. Mr. Burke is the Executive Director of SCELCL, the Statewide California Electronic Library Consortium.

The Statewide California Electronic Library Consortium (SCELCL) was founded in 1986 at the University of Southern California as the "Electronic Guildhall of Knowledge."

The consortia expanded from a core of 4-6 libraries to 22 libraries in the early/mid 1990's, and, as of 2008-2009, SCELCL had 105 member institutions. It limited its memberships to private, academic and non-profit institutions. Although not a multi-type library consortium, the range and type of private academic and nonprofit institutions is notable. It is a diverse organization, and, because of this diversity, no contract is ever consortium wide.

FTE ranges from 57 students in its smallest institution to 31,000 in SCELCL's largest establishment. Approximately 70% of the membership has an FTE of less than 2000. Budget ranges for SCELCL member libraries are just as diverse as its membership. Most of the libraries have relatively small materials budgets.

Art schools, Art museum libraries, Liberal Arts, Liberal Arts/ Religious, Medical, Psychology, Research, Theological, Distance learning-These are the "communities of interest" in terms of marketing to sub-groups within the whole.

Surcharge and Master renewal guidelines were implemented to provide a stable bank balance for prompt bill payment. A 5% surcharge added to member's invoices was how SCELCL was seeded.

The Finance Committee, a new Board committee, was convened and new investment opportunities were researched and identified. SCELCL uses any earned investment income to provide new services, such as the SCELCL ERM, discounted CONTENT dm licenses, surcharge rebates, and more. Despite declining or static library budgets in California, SCELCL business grows steadily. More and more libraries are consolidating their purchases or e-resources through SCELCL, and subscription totals of 2008-2009 grew 30%.

SCELCL has no central or external funding source. Income is generated in two ways:

1. Membership dues (\$740 a year)
2. Surcharges on database subscriptions and purchases to cover administrative overhead
 - 1% on third party contracts
 - 5% on direct SCELCL contracts

Low overhead due to small staff has saved libraries money. A Product Review Committee was created to cope with the increasing attention paid to SCELCL by vendors, and a License Review Committee was also convened in 2003-04 to deal with a backlog of database licenses that SCELCL needed to sign and post on its web site.

Product Review Committee is the most dynamic of all SCELCL committees:

- Constituted by reference / electronic resource librarians from approximately 20 libraries
- Meets three times a year

- Does in-depth reviews of select products prior to offering them to the entire consortium
- Provides input for new products to offer or review
- Establishes criteria for review products

SCELC provides two annual events on back-to-back days to bring members together. The SCELC Colloquium focuses current issues in the area of electronic and digital librarianship. The organization also offers a Vendor Day that functions a lot like Tenn-Share's DataFest.

SCELC has a membership database containing member contact information, FTE, library budgets, IP ranges, accreditations, OCLC symbols, invoice histories, and database subscriptions. SCELC hired a couple of programmers to write the program for them. It is the only consortial information program known of. SCELC has initiated statewide ILL and they are very interested in collaboration.

Mr. Burke was asked several questions by the Board, including what are the trends for consortia, and have consortia become buying cartels?

Discussion of current Tenn-Share Projects / Initiatives:

The executive committee has asked Melissa Brenneman to move up to the position of Vice President. Chris Ryan motioned that Melissa be allowed to do so and Sandy Oelschlegel seconds. The motion carries.

Open Source ILS- James Staub and Maria Sochor

James reports that of all the southern states, Tennessee has the highest percentage of libraries with no or little automation. Because of shrinking ROIs and budgets, many library facilities are investigating open source products to fulfill their ILS needs. The Open Source ILS committee has been charged with the task of exploring open source opportunities for libraries across our state.

The committee's webpage will be linked to the Tenn-Share website. The web page includes the eight steps of the charter, an action plan, fact sheet, RFP draft, issues / discussion page, research findings, templates, contact information, and a link back to the Tenn-Share site.

The Board discussed the idea of an open source "success story"-a public library (Brentwood and Nashville Public were named) could switch their ILS to an open source product. This example would be used by Tenn-Share to demonstrate an ILS open source accomplishment to the state's Regional library directors, who, in turn, could filter the idea to the individual regional libraries. Dinah Harris is interested in having her library function as an open source test subject for ILS. Memphis Public Library is also interested in hearing a pitch designed specifically for larger metro systems.

Rethinking Resource Sharing

Melissa Brenneman, presenting for David Atkins, proposed that the Tenn-Share Board sign the "Rethinking Resource Sharing Manifesto." The RRS manifesto focuses on how libraries are viewed as providers in the information marketplace, and asks that librarians rethink their workflows and policies to make discovery and delivery of information easier for the user. The manifesto urges institutions to expand their sharing circle with reference work and digitization of local items as issues directly related to access. The document applies to cultural institutions (museums) as well as to libraries.

Everyone was reminded that one of the benefits of being a Tenn-Share member is participation in OCLC interlibrary loan through a GAC.

Due to time constraints, voting on the manifesto was tabled until the next day's board meeting.

TSERC

The Board was reminded that this committee is currently focusing on the TCPP (Tennessee Consortial Purchasing Project), working with Lyris for discounted electronic resources.

DeAnne Luck reported that Phase II is now in full swing, and what the committee really needs is help, through word of mouth, publicizing its discounts.

DeAnne sent out an email to the Tenn-Share membership this past Monday with Phase II discounts.

To help continue with TSERC's mission, perhaps Tenn-Share could set up a product review committee or roundtable that would identify and test database products and get back to the board with recommendations.

The Board was dismissed, for the day, at 5:30 p.m. to meet at Buca di Beppo for dinner.

Tenn-Share Board Retreat
Feb. 5, 2010
Brentwood Public Library

Board members present:

Tricia Bengel	Bill Hook
Chuck Sherrill	Suresh Ponnappa
Leah Allison	Wendy Cornelisen
Julie Ivie	Jodie Gambill
David Hajdik	Deanna Nipp-Kientz
Kathy Bennett	Dinah Harris
Courtney Fuson	Chris Ryan
Sue Maszaros	Ken Middleton
Deborah Babb	Susan Earl
Penny Frere	DeAnne Luck
Marion Bryant	

Chuck Sherrill called the meeting to order at 8:35 a.m.

Chuck Sherrill has been chosen as Tennessee's new State Librarian. As such, he is stepping down from being president of Tenn-Share, and Tricia Bengel is moving up to the president position. Melissa Brenneman has been chosen by the Executive Committee to become the new Vice-President-Many thanks to both Tricia and Melissa for their willingness to serve.

The Board was asked if it came away with new insights from SCEL C's Executive Director, Rick Burke's presentation from the day before. SCEL C's mission may be easier than Tenn-Share's to accomplish because SCEL C can sign licenses for all their members; they have three full time staff members; and they only deal with private academic institutions. One of the most valuable ideas from Burke's presentation was the database review committee. A roundtable or committee charged with reviewing databases and presenting their recommendations to the Board would be of added value to the Tenn-Share membership.

Penny Frere asked if two or three board members would volunteer to serve on a product review committee. Leah Allison, David Hajdik, Melissa Brenneman, Sue Maszaros, and Deborah Babb volunteered. Bill Hook will try to find a liaison from Vanderbilt to also serve on this review committee.

Suresh Ponnappa suggested that Tenn-Share look to uniting with other local consortium (like SELA) to help garner better prices with Lyasis.

Volunteer Voices

Written report submitted.

Ken Middleton has been working with institutions that have Content dm to help defray the \$5,000 annual fee for a multi-site (10 institutions) server. Growth of the Content dm now includes Tennessee State Library and Archives, Knox County Public's McClung Collection, Middle Tennessee State University, and Austin Peay State University. This inclusion of new Content DM still does not allow for a single search box that would search Volunteer Voices and the new Content DM sites. Users still must conduct two searches in order to cover all Content DM collections. Tricia Bengel, NPL's Content DM programmer, Sue Maszaros, and Ken Middleton will sit down and see if a federated search would work correctly.

Penny asked if there a possibility of another IMLS grant for the \$5,000 fee for a multi-site server.

Julie still has hundred of Volunteer Voices posters. Sue Maszaros and Leah Allison volunteered to take them to the fall Tennessee Association of School Librarians' conference and distribute them.

Chuck made a motion for Tenn-Share to endorse this cooperative agreement between Content dm using libraries and Volunteer Voices. Tenn-Share will also handle the invoicing for this project. The motion passed.

Treasurer Report

Written report submitted.

Julie Ivie states that the Treasurer's report is a positive one, and that an additional \$3,000 of database monies will be added into the total of Tenn-Share's income.

Manifesto for Re-thinking Resource Sharing

Chuck Sherrill called for a vote in which Tenn-Share would support the RSS Manifesto. The Board voted to support the Manifesto.

State-wide courier

Tricia Bengel would like to investigate how much it would cost for statewide courier service. She would like to meet with several other institutions and see what the cost would be for a state wide courier system for inter-library loan.

Committee Reports:

Archive

Penny Frere states that she has been busy cleaning out the files in the executive office. Minutes, treasurer reports, board reports, committee reports, database information, etc. are the types of documents that are being put in the archive boxes and given to the committee.

By-Laws

This committee has nothing to report at this time. Bill Hook has agreed to head the effort to adjust the by-laws.

Electronic Resources/DataFest

A written report was submitted.

The Electronic Resources / DataFest committee is not set up as of yet, but DeAnne will be working on getting one together.

Date for next DataFest: Oct. 21, 2010

Tricia Bengel asked DeAnne to clarify Tenn-Share's relationship with Lyris. The philosophy behind our affiliation was that Lyris would help with negotiating with all the various electronic vendors. Plus, Lyris has more knowledge concerning database pricing; thus they should be able to negotiate harder and garner lower prices. Lyris also takes care of all the billing and invoicing. For these services, they receive a cut of the profit. In Phase I, licensing was much of a concern for TSERC (most subscriptions dealt with renewals of products). Phase II does not have a direct answer yet to Lyris' role in the licensing agreements. The surcharge income is a new thing for Tenn-Share. Tenn-Share has not signed a contract with Lyris, so there is nothing that outlines and specifies Lyris' role in the Phase II purchases. Apparently Lyris has been telling vendors that they must deal directly with them and not with Tenn-Share. Tricia Bengel volunteered to communicate with Lyris and outline what Tenn-Share would like for its relationship with the company to be. Melissa Brenneman motions that Tricia contacts Lyris and outline its role in Tenn-Share purchases. Bill Hook seconds the motion, and the board passes the motion. A letter will be written by Tricia Bengel and DeAnne Luck to Lyris outlining its relationship with Tenn-Share.

The idea of Tenn-Share charging late fees for overdue invoices is an issue that has been a on the table for quite some time. State law for late fees concerning Board of Regents is 1%. And, we should add, on top of this, add 1.5 % administrative fees. However, some vendors, like StatRef, charge a 5% late fee. How should Tenn-Share reconcile the differences between late fees? Suresh Ponnappa suggests that Tenn-Share write a letter asking StatRef to waive the 5% fee, or give Tenn-Share up to 60 days to collect payment. As of now, StatRef only gives 30 days notice and then the company automatically adds a 5% late charge. Penny Frere suggests the addition of a statement on Tenn-Share invoices stating that we will begin collecting late fees. Penny believes the membership needs to know that Tenn-Share will begin collecting late fees; and to this end, she will write a letter, outlining this new policy, and mail it to the membership. Also, as part of the information contained in this letter, will be a statement that vendors, at their own discretion, can cut access to product due to non-payment.

Fall Conference

A written report was submitted.

Tricia Bengel asked if Tenn-Share wanted to join forces with GODORT again for the Fall Conference.

Penny suggested that perhaps the Tennessee Library Association could entertain the idea of paying for its GODORT members to attend the fall conference instead of asking a vendor to cover their cost.

Melissa Brenneman will organize the 2010 Fall Conference as part of her Vice President duties. The 2010 conference will cover Rethinking Resources Manifesto, open source ILS, and Share Your Stuff. Perhaps we should flip flop the vendor demonstration and conference presentation days? Tenn-Share could use Thursday to describe Open Source, and then Friday would be for Open Source vendor demonstrations. This would mean the Fall Conference and DataFest committees would be combined to make one group. We would move the days of the conference to Wednesday and Thursday, or Monday and Tuesday. Kathy Bennett, Sue Maszaros, Jodie Gambill, James Staub, Wendy Cornelisen, DeAnne Luck, Penny Frere, Melissa Brenneman, and David Adkins.

Learn and Discover

Report submitted.

Courtney Fuson will start planning for new Learn and Discover activities by talking with participants who have taken part in L & D before. She is investigating designing activities based upon a DVD on 101 things a librarian should know how to do.

Tricia Bengel believes that Over Drive will come up with another \$3,000 for prizes for the Learn and Discover program.

Membership

A written report was submitted.

Newsletters are sent to the membership several times a year (reminder to pay invoice, reminder attend DataFest, reminder of Fall Conference, etc.). Chris Ryan would like to know if the Tenn-Share membership feels that they would like to receive more newsletters.

Deanna Nipp-Kientz received a request from the Shelby County school system about joining Tenn-Share at the system level. This means an additional 52 schools will be members of Tenn-Share. Our total membership stands at 599 institutions.

Share Your Stuff

Melissa Brenneman is concerned about the under utilization of GAC and ILL. She posits the perhaps a set of instructions on the Tenn-Share website outlining the steps to how to go about setting up inter-library loan would be helpful to the membership. Also, there should be some promotion and training at the regional level that trickles down. Perhaps the assistant state librarian could ask the regional libraries to review how to work the GAC?

TEL

A written report was submitted.

Sue Maszaros believes that the TEL portal is in need of some usability studies just to see what end users are thinking and how the portal is working for them. Sue will tap a few board members to get some feedback on the portal.

The TEL teacher's manual is moving forward. Cathy Evans from St. Mary's Episcopal School, Memphis has agreed to be editor. A meeting between Sue and Cathy is scheduled for the 29th of February, and anyone who is good at creating lesson plans is invited to join them.

Sue has set up webinars with Gale, ProQuest, and EBSCO. Some are geared towards students, parents, or teachers. Sue hopes for Newsbank webinars next month, as well as Learning Express. Sue has made a TEL Training Committee. She would like to revisit train the trainer, volunteer training, and e-Learning.

Web Committee

A written report was submitted

The Tenn-Share domain name renewal is coming up soon.

Committee chairs are now included in the Tenn-Share Board Member distribution list.

Over 18,000 visits have been made to the new Tenn-Share website. The most visited page is the Database page.

Dinah Harris, Kathy Bennett, and Deanna Nipp-Kientz have signed up for a Drupal account; the web committee thanked them publicly.

Several board members still need to submit their photos to be put on board members' page.

The TEL page is out of date and needs to be either updated or dropped.

Library Legislative Day

Library Legislative Day is scheduled for February 24 at the Nashville Public Library. The luncheon will be at the Doubletree. Registration begins at 9:30, and the morning program starts at 9:50. Marci Merola, Director, ALA Office of Advocacy will be the keynote speaker. The luncheon will begin between noon and 12:30 p.m., with time afterwards left to schedule meetings with legislators.

TLA Conferences

Several Tenn-Share Board members are presenting at the annual Tennessee Library Association conference, in Memphis, scheduled for March 17-19. Wendy Cornelisen is doing a presentation on how four volunteers got hundreds of people to sign up for the Learn & Discover program. Courtney Fuson is doing a presentation on using Google Earth in the K-12 classroom, and DeAnne Luck is doing a session on TSERC with Theresa Liedtka and Mary Ellen Pozzebon.

Other Business

Susan Earl proposed that Tenn-Share and TLA combine TLA conference with DataFest and Fall Conference in 2011. We could keep DataFest in the fall for School Collection Fair, but move the Tenn-Share Fall Conference to join with TLA's annual conference. The DataFest/Conference committee can work with Susan on hashing this idea out. Susan still has to put the proposal before the TLA board.

Next board meeting is June 7, 2010 at the Brentwood Library.

DataFest and Fall Conference are scheduled for Oct. 21-22, 2010.

Chuck Sherrill adjourned the meeting at 12:55 p.m.

Respectfully submitted,
Leah Allison, Secretary