

Tenn-Share Board Meeting Minutes

Presiding: Tricia Bengel, President		Date: June 6, 2011	
Recorder: Joe Weber, Secretary		Meeting Site: Brentwood Library	
		Brentwood, TN	
Attendance: See attached attendance sheet		Present: 23	Absent: 4
AGENDA ITEM			
		DISCUSSION	
ACTION			
1. Welcome and introductions – Tricia Bengel	President Tricia Bengel called the meeting to order at 9 a.m. Members introduced themselves. Penny Frere attended virtually via Skype.		
2. New – and Old – Board Member Orientation – Tricia Bengel	Tricia Bengel stated that Tenn-Share is in a period of transition, with Penny Frere’s impending retirement and the possibility that DeAnne Luck will also leave when she completes her certification at Trevecca Nazarene University. A search committee for the executive director position has been formed. Applications have been received; phone and in-person interviews will be conducted.		
3. Discussion of current Tenn-Share Projects/Initiatives	<p>Courtney Fuson gave a demonstration of the updated Tenn-Share website, including the wiki, tutorials, links to committee reports, and photos of the board members.</p> <p>Deanna Nipp-Kientz provided a brief membership report, and indicated that we need to have a list of the current paid members by early fall due to the Ingram contract. Tenn-Share membership is fairly stable from year to year, but not completely so. A question was raised about the possibility of allowing potential members to join and pay online via credit card. Brief discussion ensued but no specific action was decided upon.</p> <p>Tricia Bengel commented on the future direction of Tenn-Share. The organization is viewed by many as a “database buying club,” and people do not realize what Tenn-Share provides. That led to a discussion about how to broaden Tenn-Share’s image, impact and membership base; ideas included publicizing Tenn-Share’s role in TEL, Share Your Stuff, Volunteer Voices, and the contract with Ingram. Strengthening Tenn-Share’s outreach to and relationship with TASL was also discussed.</p>		

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a. Share Your Stuff – David Atkins	David Atkins could not attend; Tricia Bengel gave the report in his absence. An RFP for a statewide courier service is being developed and will be shared by David Atkins later this summer. The survey to gauge libraries interest in participating is still open; libraries are encouraged to complete the survey if they have not already done so. A question were raised about how to facilitate interlibrary loan for school and small public libraries, who may not be OCLC members. Tenn-Share's GAC (group access capability) was suggested as a possibility.	
b. Volunteer Voices – Ken Middleton	<p>The written report was shared via email prior to the meeting. Ken Middleton announced that Volunteer Voices will have a newly redesigned website and a new search interface using Auto-Graphic's federated searching. Ken provided a demonstration. The anticipated go-live date is August 2011.</p> <p>A motion was made by Melissa Brenneman and seconded by Ken Middleton for the Tenn-Share Board to thank Tre Hargett and TSLA for making their Agent search engine available to the Volunteer Voices Project, and requests that Volunteer Voices become an integral part of the Tennessee Electronic Library, and Tennshare invites a partnership with TSLA in training and promotion for this expanded TEL. The motion was approved by voice vote.</p>	Motion approved
4. Business Meeting		
a. Review of October Board Minutes	The minutes are posted on the Tenn-Share website. No corrections were noted.	
b. Treasurer Report – Susan Earl	A written report was distributed. Total cash on hand: \$93,440.99. Most of that money is already designated to pay for database subscriptions.	
c. Committee Reports		
i. Archives – Susan Earl	Susan Earl announced that she and Penny Frere had finished going through the boxes of Tenn-Share documents in the Tenn-Share office. With Chuck Sherrill's guidelines, it was determined what documents should be archived and which should be recycled. The next step is for Penny to spend time going through the boxes, saving the documents that will be later placed in archival storage.	

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ii. By-laws – Bill Hook	<p>Melissa Brenneman stated that is has not been clear whether committee chairs and the TSLA representative are voting members of the board. A committee chair is not on the Board except by virtue of being an officer or a library representative. The TSLA representative is the only true ex officio member of the Board, but does not vote.</p> <p>On behalf of the Executive Committee, Melissa introduced a motion to amend the bylaws:</p> <ul style="list-style-type: none"> - Section 1: add "The State Library & Archives representative to the Board does not vote and is not counted towards the quorum." - Section 2: the word "third" to be replaced by "half." - Sections 3 and 4 to be eliminated. <p>The motion was approved by voice vote.</p>	Motion approved
iii. Electronic Resources – DeAnne Luck	<p>DeAnne Luck distributed a written report, and announced new database deals are in the works for JSTOR and Wiley. A deal for IoP fell through because only one additional library was interested in subscribing. Database subscription renewals are itemized in the written report.</p> <p>DeAnne stated that the Tenn-Share Electronic Resources Committee (TSERC) will need new members; the term of office of several members ends on July 1, 2011.</p>	
iv. Fall Conference – Melissa Brenneman	<p>The 2011 Fall Conference is scheduled for Oct. 28. The theme will be "Tenn-Share Delivers." Melissa Brenneman named to the program planning committee: David Hajdik, Marion Bryant, Kathy Bennett and Bob Swanay. Ideas for a keynote speaker and breakout sessions were presented and briefly discussed, and Board members expressed their preferences for some ideas over others. The committee will further develop those ideas into the final program.</p>	
v. Membership – Chris Ryan, Marion Bryant	<p>Tricia Bengel announced that Chris Ryan has resigned as committee co-chair, having accepted a new position at Clemson University. Nancy Dickinson has agreed to serve as co-chair. A written report is on the website. Membership statistics were shared and will be placed on the wiki.</p>	
vi. TEL – Wendy Cornelisen	<p>Jennifer Cowan-Henderson attended in place of Wendy Cornelisen. Wendy submitted a written report that has been posted on the Tenn-Share website.</p> <p>Jennifer announced a new TEL tool kit promotional campaign, including 20 billboards along state highways that will be paid for by TSLA. Two new TEL resources will come online this summer: <i>World Book Encyclopedia</i> and <i>The Tennessean</i>. TEL train the trainer sessions will be conducted this week.</p>	

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vii. Website – Jodie Gambill, Courtney Fuson	A written report is on the Tenn-Share website. Committee chairs are reminded to post their reports on the wiki. Jodie or Courtney can provide assistance if necessary.	
viii. Workshops – Courtney Fuson	<p>A written report in on the Tenn-Share website. Courtney Fuson announced that possible workshop topics are listed in the report. The topic for the first workshop is to be determined by June 7.</p> <p>Courtney suggested that Tenn-Share workshop lessons be made available under a creative commons license. She will need to contact the content creators and get their approval. Discussion ensued. Courtney moved to allow non-commercial and attributed use of lessons; seconded by Joe Weber. Motion was approved by voice vote.</p>	Motion approved
ix. Nominating – Suresh Ponnappa	This was added to the agenda at the meeting. Suresh Ponnappa distributed a written report detailing Board vacancies for 2012-13. He also distributed a nomination form, and announced that nominations for the upcoming year will open in early August, and are due by Sept. 2, 2011. He also suggested that we should try for geographic balance when making nominations.	
5. Next Board meeting	October 27, 2011, 6 p.m. (in conjunction with the Fall Conference); location to be determined.	
Adjourn	The meeting was adjourned at 2 p.m.	

Tenn-Share Board Meeting Attendance 2011

Members: (17)	June 6	October 27
Executive Committee: (5)		
Tricia Bengel	Present	
Melissa Brenneman	Present	
Joe Weber	Present	
Susan Earl	Present	
Suresh Ponnappa	Present	
Representatives: (12)		
David Hajdik	Present	
Bill Hook	Present	
Anna Beth Morgan	Present	
Dinah Harris	Absent	
Rita Shacklett	Present	
Bob Swanay	Present	
Leah Allison	Present	
Kathryn Bennett	Present	
Nancy Dickinson	Present	
Marion Bryant	Present	
Deborah Taylor	Present	
Wendy Cornelisen	Absent	
Committee Co-/Chairs: (6)		
David Atkins – Share Your S.	Absent	
Ken Middleton – Volunteer V.	Present	
Courtney Fuson – Workshops	Present	
Jodie Gambill – Website	Present	
Deanna Nipp-Kientz – Membership Records Coord.	Present	
Mary Ellen Pozzebon – TSERC	Present	
Staff: (3)		
Penny Frere	Virtually via Skype	
DeAnne Luck	Present	
Susan Drye	Absent	
Guests:		
Jennifer Cowan-Henderson	for Wendy Cornelisen	
