

Tenn-Share Board Meeting
October 29, 2009
Bradley, Arant, Boulton, and Cummings

The President welcomed everyone and called the meeting to order at 6:47 p.m.

Board members present:

DeAnne Luck	David Hajdk
Deanna Nipp-Kientz	Rita Shacklett
Marion Bryant	Bill Hook
Dinah Harris	Melissa J. Brenneman
Jodie Gambill	Wendy Cornelisen
Sue Maszaros	Leah Allison
Chris Ryan	Kathryn Bennett
Deborah Babb	Susan Earl
Ken Middleton	Tricia Bengel
Julie Julian	Penny Frere
Chuck Sherrill	

June Minutes

Tenn-Share's past secretary, Chris Ryan, wrote the minutes for the June meeting. These were voted on and approved by email earlier in the year.

Treasury

Report submitted by Julie Julian.

Julie Julian reminded the board that Tenn-Share changed its banking accounts at the end of July to interest bearing checking and savings accounts. These changes are beginning to show a positive return on Tenn-Share monies. She also clarified that the large dollar amount showing in savings is not "real" money, but rather funds set aside to be written out for database fees.

Chuck asked that Tenn-Share must increase and collect on both membership and database add-on fees. These increases should bring the organization to a balanced budget for this fiscal year.

Julie further explained the confusion over the numbers for Learn & Discover. And stated that Overdrive donated \$6,000 for the program's prizes over two years. Tenn-Share paid a minimal amount for Learn & Discover.

Committees

Membership

Report submitted by Chris Ryan and Sandy Oelschlegel.

Chris Ryan and Deanna Nipp-Kientz are drawing up a list of the benefits of being Tenn-Share members. These will prove helpful when board and committee members email constituents about joining or renewing Tenn-Share memberships.

Chris thanked all reps for their help with sending renewal emails and for helping to put right bounced emails. It took a lot of time locating new email addresses for the entire membership.

Deanna Nipp-Kientz reported that after the slew of renewal emails went out, 45 institutions joined or renewed. Deanna thanked reps for their work in getting new and accurate e-mail addresses in those cases where the ones we have were outdated or inaccurate.

Metro Nashville Schools re-joined Tenn-Share (around 120 schools in total) but their sizeable check had not yet been deposited.

Penny asked the board to work on getting K-12 schools, special libraries and smaller public libraries to join Tenn-Share. These institutions comprise the lowest number of Tenn-Share members.

Public, academic, special libraries need to check their membership brochures online and send Wendy Cornelisen their changes. Public library brochures should be altered with the idea of drawing in smaller public libraries. This needs to be completed before Christmas.

Database Coordinator

Report submitted by DeAnne Luck.

2009 DataFest attendance seems to be steady with last year's. DeAnne Luck will submit the final attendance figures soon.

Chuck Sherrill asked the board if they had suggestions for next year's DataFest. Melissa Brenneman proposed that Tenn-Share do a better job in recognizing vendors who donate money and food to DataFest. Tricia Bengel's idea of slide show / Power Point presentation that would run all day in the hospitality suite listing and thanking vendors would be a cost effective way of thanking vendors. Also suggested by the board was hand written thank you notes penned by Chuck Sherrill and Penny Frere is a nice way to thank vendors.

Electronic Resources

DeAnne will spend most of the rest of the year working on renewals that are coming due by the end of 2009.

She expressed her appreciation to the board for sending her to conferences to help her glean ideas for further developing Tenn-Share's consortial projects.

TSERC

The newly formed Tenn-Share Electronic Resources Committee is charged with achieving cost savings through consortial purchasing of electronic resources. The committee will

work with various agencies, including providing input and advice on content for the Tennessee Electronic Library.

TSERC will be working closely with Lyasis. To clarify Lyasis' roll in the process, the company brings bargaining power to the table. They know what is going on with consortia across the country and can use this information to garner lower prices. One drawback to working with this company is that their billing department has not always been as organized as it probably should be. Tricia Bengel and Chris Ryan reminded the board of Lyasis double invoicing some libraries in the past.

Fall Conference

Report submitted by Tricia Bengel.

About 122 people were registered for the 2009 conference. Tricia is very pleased with the numbers considering budget cut libraries are currently facing.

Gale has graciously donated lunch to all attendees and Ingram is picking up the tab for breakfast. Provence donated the TEL birthday cake.

Collection Fair

Tenn-Share earned \$3,000 from participating vendors.

Learn & Discover

Report submitted by Wendy Cornelisen.

The Learn & Discover 2009 program ended the week of Sept. 15. This year, 29 people completed both round 1 and 2. These participants will be entered into a drawing for prizes (4 iPod Touches and 4 Sony E-Book Readers). Wendy thanked Robbi De Peri of the Walker Management Library at Vanderbilt who coordinated all aspects of Learn & Discover prizes.

The Learn & Discover Committee would like to suggest to the Board that Learn & Discover program be kept around to complete round 3. Round 3 could be comprised of one, 10 week round repeating popular lessons from rounds 1 and 2 (photo sharing, Twitter, etc.). Wendy suggested that we end round 3 before the start back of the school year so that participation by school and academic librarians does not drop off.

TEL

Report submitted by Sue Maszaros.

Gale is working with to help get TEL's usage numbers a bit more accurate. The federated search makes gathering true session numbers a bit difficult. According to Gale, Tennessee has the 2nd highest number of sessions of all Gale's clients IN THE WORLD.

Sue reported that 133 TEL 10th birthday celebration packets were requested (balloons, bookmarks, squishy light bulbs, posters, etc.) and sent out.

Over 100 public libraries with websites were surveyed to see if their links on their websites were pointing to the correct TEL link(s). Roughly 20-30% of the libraries surveyed needed technical assistance with adjusting their TEL links. TEL Tech Week for public libraries was a pilot project and we hope to be able to expand the service to schools and other libraries in the future.

The last payment for the Literature Resource Center is done! TSLA will only have to pay maintenance fees.

Sue thanked Jen Wooters from the Brentwood Library for all her help with interviewing the TEL trainers of the month and for writing the monthly articles highlighting their service.

Sue Maszaros reports that she wants to also work on the TEL teacher's manual as well as update the TEL website. She plans to be more proactive in the future in thanking her TEL trainers for all their hard work, and she would like to conduct more TEL outreach to communities. Finally, Sue will work on stats this year to make our picture of TEL more accurate.

Share Your Stuff

Report submitted electronically by David Atkins, who was not able to attend the board meeting.

A planning grant has been floated to the Mick Foundation, but the committee is still waiting to hear back as to whether their application has been accepted.

David Atkins asks the Tenn-Share board move to endorse ALA's manifesto on resource sharing. This vote will be put off until the next Tenn-Share board meeting in February, 2010 so that all members have a chance to review the document.

Website

Report submitted by Wendy Cornelisen and Jodie Gambill.

Wendy and Jodie reported that the Tenn-Share website had over 8,000 unique visitors, and that the most often visited page is the TEL page.

Wendy reminded all board members to register on the T-S site. Several people have not yet done so and these names are listed in the committee's report. Also, the Website Committee asked the board if committee chairs should be added to the website as they are not currently listed on the Board Members page. It was decided that a second page will be created and linked to the board page that will list all committee chairs with links to each committee's webpage. The committee chairs will also be added to the Tenn-Share Board email distribution list as they are currently not receiving board emails.

Volunteer Voices

Report submitted by Ken Middleton.

Ken Middleton reviewed for the Board the importance of a multi-site server to Volunteer Voices.

Ken stated that if enough institutions are found to pay the \$5,000 fee needed annually, Nashville Public has agreed to host the server.

Chuck Sherrill moved that the Board support the Volunteer Voices Committee's plan to pursue a consortial purchase of a group license for ContentDM software. Tricia Bengel so moved and Susan Earl seconded, and the motion was approved unanimously.

Resignations

Both school library representatives have resigned from the board (Kim Waller and Cheri McGowan). Nancy Dickinson at Hillsboro Elementary, Coffee Co., has expressed an interest in filling one of the vacancies. Chris Ryan will resend the applications of the individuals who applied for positions last time and the executive board will revisit those candidates.

By-Laws

The By-Laws Committee recommended that Tenn-Share establish the By-Laws as the organization's sole governing document. To this end, the Committee recommends that the Constitution be abolished and its provisions incorporated into a revised set of By-Laws. Bill Hook stated that the only part of the constitution not already posted in the By-Laws concerns Article 4 relating to membership dues. Article 4 can easily be added to the By-Laws. Chuck Sherrill stated that this change would have to be approved by a membership vote, and asked the Board to agree to put it to the membership at the Conference the following day. The board voted to endorse the recommendation and present it to the membership for approval.

Archive

Several ideas were discussed concerning organizing past Tenn-Share records. These documents could be donated to the state record (TSLA), but they may not be digitalized and made available for many years. Or, it was suggested that the Archive committee could process the records themselves, put them on microfiche, and they could be digitalized in the future. This process of transferring them to microfiche would cost around \$150.00. After organizing the records, the Archives committee would need to create a "finding tool," or a way for the archives to be searched. Jodie Gambill volunteered to help process the archives.

A recommendation to put the Tenn-Share archives on microfiche so was made and passed by the board.

Tenn-Share Programs for TLA

The Learn & Discover program has been submitted for the 2010 TLA conference, as well as a session for Share Your Stuff.

Next Meeting

Next meeting will be held on Feb. 4-5, 2010, at the Cool Springs House in Brentwood, TN.